

**MINUTES OF MEETING  
NORTHWOOD COMMUNITY  
DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Northwood Community Development District was held Tuesday, January 9, 2001 at 9:00 a.m. at the Model Center, 1111 Conch Court, Wesley Chapel, Florida.

Present and constituting a quorum were:

Michael Lawson	Chairman
Larry Floyd	Supervisor
Ron Brown	Supervisor

Also present were:

John Daugirda	Manager
Mark Straley	Attorney
Dayne Piercefield	Engineer

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Daugirda called the meeting to order at 9:00 A.M. and stated that all Supervisors were present at roll call with the exception of Supervisor Schajatovic.

**SECOND ORDER OF BUSINESS**

**Approval of Minutes of the November 14,  
2000 Meeting**

Mr. Daugirda stated enclosed in your agenda package are the minutes of the November 14, 2000 meeting. Are there any additions, corrections or deletions?

Mr. Floyd stated under the third order of business there is a motion seconded by a Mr. Benson, I believe that should read "Mr. Brown".

Mr. Lawson stated under staff reports the motion should state "requisition" not "resolution".

On MOTION by Mr. Lawson, seconded by Mr. Floyd, with all in favor, the minutes of the January 9, 2001 meeting were approved subject to minor changes.
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**THIRD ORDER OF BUSINESS**

**Acceptance of Supervisor Kehoe's Letter of Resignation and Appointment of Supervisor to the Fill Unexpired Term**

Mr. Daugirda stated enclosed in your agenda packages is a letter of resignation from Supervisor Kehoe. We need a motion from the Board to accept it.

On MOTION by Mr. Floyd, seconded by Mr. Lawson, with all in favor, the Board accepted Supervisor Kehoe's letter of resignation.

Mr. Daugirda stated if it is the Board's desire we can continue the appointment of a new supervisor until the next meeting.

Mr. Lawson responded yes, we should continue it until the next meeting.

**FOURTH ORDER OF BUSINESS**

**Consideration of Engagement Letter with Grau & Company to Perform the Audit for Fiscal Year Ended September 30, 2000**

Mr. Daugirda stated the District has a multi-year agreement with Grau & Company to perform the audit. Each year they present an engagement letter. Page Two of their letter quotes a fee of \$8,000, which is consistent with our budget and prior year audits

Mr. Floyd asked are we satisfied with Grau & Company?

Mr. Daugirda responded yes, they are familiar with District operations and audit numerous districts. We have had no complaints.

On MOTION by Mr. Floyd, seconded by Mr. Lawson, with all in favor, the Board approved the engagement letter with Grau & Company to perform the audit for Fiscal Year Ended September 30, 2000.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2001-01 Repealing the Previously Adopted Written Investment Policy**

Mr. Daugirda stated Resolution 2001-1 amends the District’s previous investment policy. It pertains only to excess funds in the General Fund. It is staff’s recommendation that the District invest any future surplus funds with the State Board of Administration.

Mr. Floyd asked is this a new resolution or is it adopted annually?

Mr. Daugirda responded it is not an annual resolution, we have an investment plan in place but it is very complicated. This resolution is the short-form alternative. It would cancel the existing plan. It is a housekeeping amendment.

On MOTION by Mr. Floyd, seconded by Mr. Lawson, with all in favor, Resolution 2001-01 Repealing the Previously Adopted Written Investment Policy was adopted.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed,

**B. Engineer**

Mr. Piercefield stated we are finishing Unit 6A. There are funds available in the construction account for that purpose. I am asking for the Board’s approval of Requisition No. 159 which leaves a balance in the Construction Account of \$353,371.

On MOTION by Mr. Lawson, seconded by Mr. Floyd, with all in favor, Requisition #159 was approved.

Mr. Piercefield stated I have looked over the irrigation system to determine if we could augment the system at such time that the county cannot supply the water. The main need for irrigation is during the spring. The irrigation system for the boulevard was done in three phases. The first phase had 41 zones. Phases II and III had eleven and ten zones respectively. Each zone requires 50 to 90 gallons per minute. The typical well that the Water Management District will allow us to put in without a water use permit is a 5” well. We would need to put in a couple of them. One would serve Phase I, the other would serve Phases II and III. The cost to put in the wells would be approximately \$8,000 each. I can pursue this option further if the Board so desires.

Mr. Floyd stated I think we should have Mr. Piercefield purse this option in case the County cannot do anything in the spring.

Mr. Lawson asked where would the funds come from?

Mr. Daugirda responded we have a small contingency built into the budget. There may be some funds in the Construction Account. There is also \$11,000 in the Cost of Issuance Account. We could fund it through a combination of the two funds.

Mr. Floyd stated we should see if the County can work out this situation first. In case they do not, we should be in a position where we could move quickly. How much effort would you have to put forth to get us to that point?

Mr. Piercefield responded I would have to contact the Water Management District and explain to them what we would like to do.

Mr. Floyd stated I suggest you look into that a little more and bring this subject back to us at the March meeting.

Mr. Brown asked what would it take to get permits to do that?

Mr. Piercefield responded we would have to get a well driller.

**C. Manager**

Mr. Daugirda stated in the next few months I will work with Mr. Straley to review the District's property ownership and make sure that tax exemptions have been filed for. Also, I received correspondence from the landscaper stating that there were some frozen plant materials. They are estimating that the turf will come back. They will evaluate the perennials and let me know of their condition.

**SEVENTH ORDER OF BUSINESS**

**Supervisors Requests and Comments**

There not being, the next item followed,

**EIGHTH ORDER OF BUSINESS**

**Financial Statements and Approval of Funding Requests No. 60 and No. 61**

Mr. Lawson asked has the District collected all of the assessments?

Mr. Daugirda responded I do not believe so. Typically, a significant amount is collected in December and February. I will ask staff to include a report on the current collection in the next agenda.

Mr. Lawson asked what are the estimated revenues in the budget?

Mr. Daugirda responded the maintenance assessments were budgeted at \$130,000. We have collected \$111,000.

Mr. Lawson stated there are \$6,000 of outstanding check. Could we get the status of what those checks represent?

Mr. Daugirda responded yes, I will have staff look into that and report back to you at the next meeting.

On MOTION by Mr. Lawson, seconded by Mr. Brown with all in favor Funding Requests No. 60 and No. 61 were approved as presented.

**NINETH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Lawson, seconded by Mr. Floyd with all in favor the January 9, 2001 meeting was adjourned at 9:59 a.m.

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Darrin S. Mossing  
Assistant Secretary

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Michael S. Lawson  
Chairman

January 9, 2001

Northwood CDD

Notes:

- Kehoe's Replacement
- Tax receipts schedule on next agenda
- Outstanding checks